



Holy Faith Secondary School, Clontarf, Dublin 3

CHRISTMAS EXAMINATION REGULATIONS 2024

1. School uniform must be worn for all examinations.
2. All students should be in school at least ten minutes before their first examination each day so that they can begin at the appointed time.
3. **Students will not be permitted to leave an examination early.**
4. **First Year** students should come to school as usual for 8.45 during the Christmas examinations. They will have supervised study **before and between** examinations. They finish school at 1pm from Wednesday, December 11th to Wednesday, December 18th, inclusive and return to class at 8.45 on Thursday, December 19th.
5. From Wednesday, December 11th to Wednesday, December 18th, inclusive, **Second Year** students should come to school approximately 10 minutes before their first examination and may go home immediately after their last examination. They will have supervised study **between exams**. On Thursday, December 19th at 8.45 they return to normal class.
6. **Transition Year** students have examinations on Monday, December 16th only.
7. **Fifth Year** students have examinations from Tuesday, December 11th to Thursday, December 19th and return to class on Friday December 20th. They are only required to be in school when they have an examination.
8. Please read your timetable and room schedule carefully so that you know exactly **when and where** each of your examinations is taking place.
9. When using rooms 17 & 18, bags should be left in the opposite cloakroom. Elsewhere, bags may remain in the classroom and should be placed **under desks**.
10. Students must bring their own paper, graph paper, pens, pencils, mathematical instruments, mathematical tables, calculator etc. Please ensure that your mathematical tables do not contain 'additional' information.
11. **Students may not leave the school premises between examinations.** There will be a **supervised** break between examinations during which time students may prepare for the next examination.
12. **Students must not be in possession of information that may be of use in the examination. Note that refill pads may be inspected by the supervisor.**
13. **Borrowing of equipment is forbidden during an examination.**
14. **Mobile phones must be switched off and in schoolbags during an examination.**
15. **Communication between students during an examination is strictly forbidden.**
16. **Students who are deemed to be in breach of any of rules 12 - 15 or who attempt to cheat, by any means, may have their paper cancelled.**
17. Good Luck!